



Ballona Wetlands Restoration Working Group Meeting Agenda

**January 31, 2005
3:00 – 5:00 pm**

**Loyola Marymount University, University Hall
Executive Conference Center, Room 1762**

Meeting Objective: The objective of this meeting of the Wetland Restoration Planning Working Group is for the Coastal Conservancy, the Department of Fish and Game and the State Lands Commission to provide an update of activities related to the development of a long term restoration plan for the Ballona Wetlands. This meeting and those that follow will also function as a means of exchanging information, ideas and approaches that could benefit the restoration planning effort.

- 1. Participant Introductions**
- 2. Review of the Agenda**
 - Desired Outcomes
 - Review of Ground Rules/Principles of Engagement
- 3. Discussion of the Request for Services**
 - Overall Goals
 - Questions from Working Group Members
- 4. Update on Establishment of the Ballona Restoration Scientific Advisory Committee**
 - Overall Role and Context for the SAC in the Restoration Planning Effort
 - Selection Criteria and Membership
 - Questions from Working Group Members
- 5. Update from the Stewardship Subcommittee**
 - Ecological Reserve Update
- 6. Next Meetings**
 - Next Working Group Meeting: joint meeting with the Science Advisory Committee and consultant team
 - Next Stewardship Committee Meeting: Draft Interim Access Plan
- 7. Adjourn**

**Please silence all cell phones during the meeting and be sure to clean up any cans,
cups or papers in your area before you leave.
LEAVE NO TRACE**

PRINCIPLES OF ENGAGEMENT

As members of the Ballona Wetlands Restoration Working Group (Working Group), we are all in this together. We are a team. We succeed as a team, or fail as a team. Participants are responsible for seeing this process through to the end.

Basic Conduct: The conduct of the discussions of the Working Group will include a commitment to:

- Focus on the future,
- Refrain from personal attacks, and
- Avoid surprises.

Disagreements between participants will be regarded as problems to be solved rather than battles to be won. The deliberations and recommendations of the Working Group will be guided by their roles and responsibilities as articulated by the convening agencies (SCC, SLC and DFG).

Participant Responsibilities: Participation as a volunteer member of the Working Group carries with it an explicit agreement with the following examples of behavior consistent with constructive dialogue, mutual respect, and a commitment to collaboration:

- Offer respect for different viewpoints and attention when others speak.
- Share the responsibility of ensuring the success of the process and the quality of the recommendations.
- Make our best faith effort to work toward reaching agreement.
- Represent the perspectives, concerns, and interests of the organizations and agencies whenever possible rather than those of the individual representative.
- Come to meetings consistently and be prepared.
- Honor commitments made in previous meetings.
- Ask questions of each other for clarification and mutual understanding.
- Verify assumptions when necessary.
- Avoid characterizing the motives of others.
- Stay focused on the task at hand and share airtime with others.
- Refrain from distracting others through side conversations.
- Concentrate on the content of discussions and allow the facilitator(s) to focus on how to promote productive discussion.
- Keep the Working Group informed about constraints on decision-making authority within agencies.

Decision-Making: The Working Group shall be guided by the goal of collaborative problem solving and consensus. Each participant is responsible for communicating his or her organization's perspectives on the issues, problems and opportunities under discussion. He or she has an obligation to articulate interests, propose alternatives, listen to proposals and build Working Group support by participating in good faith. This means that when a participant cannot support the general direction or consensus of the Working Group, that he or she has an obligation to (1) state the reason(s) why they are withholding consent in sufficient detail to allow others to respond in a meaningful manner, and (2) offer an alternative suggestion that satisfactorily addresses their own concerns and interests without compromising the interests of others.

Public Statements: Participants agree to refrain from public criticism of the Working Group without first bringing such concerns to the group for discussion.

Meeting Management and Arrangements: The group facilitator will assist the participants to reach consensual agreement. This includes preparing agendas, sign-up sheets, and meeting summaries of each meeting, as well as other materials designed to move the discussions toward resolution.